

Required Nomination Documents

Nomination folders should contain the following documents and must be submitted in two copies (1 original and 1 certified photocopy):

- A. Properly accomplished nomination form, filled out in a brief and concise manner.
- B. Photocopies of nominee's clippings, news items, pictures of the nominee/s at work and other documents to support the nomination.

Any misrepresentation made in any of the documents submitted shall be a ground for disciplinary action against the certifying nominee/authority.

All nomination folders and documents submitted shall be considered as records of the SEARCH COMMITTEE; thus, shall no longer be returned to the nominee.

Deadline of submission is on December 21, 2011

**Once chosen and qualified for the national level, additional documents shall be needed (SALN, Certificate/Clearance of No Unliquidated Cash Advances and Disallowances, Certificate of No Pending Administrative or Criminal Case, NBI Clearance, Clearance from the Office of the Ombudsman & 2011 BIR Tax Clearance.*

THIS FORM MAY BE REPRODUCED



City Government of Antipolo

3rd Mayor Nilo Leyble Gawad Serbisyo Publiko

NOMINATION FORM

Special Award for Outstanding Conduct and Ethical Behavior

GAWAD KAPITAGA-PITAGAN

Pls. attach
2"x2" picture with
name tag

THE NOMINEE:

Name: _____

Position: _____

Department/Office: _____

Length of Service: _____

Residence/Address: _____

Performance Ratings:
July to December 2010 _____ January to June 2011 _____

THE NOMINATOR:

Name: _____

(Signature over printed name)

Position Title: _____

Department/Office: _____

Agency/Organization: _____

Telephone/Cellphone Nos: _____